

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Meeting Held at:
Emerson School
2nd Floor Conference Room
50 Mechanic Street
Bolton, MA 01740

December 14, 2022

SCHOOL COMMITTEE IN ATTENDANCE: Joseph Gleason, Leah Vivirito, Karen Devine, Amy Cohen, Brett Collins, Mike Horesh, Shandor Simon. Scott Powell and Maureen Mazzone

ABSENT: Sharon Poch and Amy Vessels

Call to Order of Regular Meeting and Pledge of Allegiance

PUBLIC COMMENTS

None

CONSENT AGENDA

Topics on consent agenda include:

Warrants of December 9, 2022

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4318	12/09/22	VENDOR FY23	\$ 437,317.20
4319	12/09/22	AP ACH FY23	\$ 167,278.80
4320	12/09/22	BENEFIT FY23	\$ 977,788.90
4321	12/09/22	PAYROLL FY23	\$1,535,226.43

Draft Meeting Minutes of November 30, 2022

MOTION

Mike Horesh moved to approve the consent agenda of December 14, 2022 containing the meeting minutes of November 30, 2022 and the warrants of December 9, 2022; seconded by Amy Cohen **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Cohen, Brett Collins, Mike Horesh, Shandor Simon. Scott Powell and Maureen Mazzone **VOTED AND PASSED. (9-0-0)**

SCHOOL COMMITTEE CHAIRPERSON UPDATE

No Update

SUPERINTENDENT'S REPORT

Superintendent Downing and Assistant Superintendent Ms. Friend provided district updates; the report can be viewed its entirety [here](#).

NRHS STUDENT REPRESENTATIVE REPORT

Dan Aube NRHS Student Representative to the School Committee provided an update on current events and athletics at Nashoba Regional High School.

NEW BUSINESS

Capital Plan Update

Mr. Rob Frieswick, Director of Facilities provided an overview of the FY24 Capital Plan, explaining that any repair over \$10,000 in the schools except the High School are the responsibility of the town in which the school is located, these expenses will be presented to the Town Fincom committees and if approved will be put on a warrant for Town Meetings for the voters. Mr. Frieswick provided a review of the requests for each town, (the plan can be found in the meeting materials). The Elementary and Middle Schools are town owned and leased to the district. The five year capital plan will be provided at the January 4th School Committee Meeting.

Curriculum Review Cycle

Assistant Superintendent Friend, Courtney Philbin and Laura Pagington, Directors of ELA and Math presented a powerpoint on the Curriculum Development and review process, detailing the vision, the review process, content areas, development phases, unit templates and guides, and next steps.

Food and Nutrition Services Update

Tabled to future meeting

Building Rental Rates Review

Mr. Mulkerin provided the proposed FY24 rates for renting the district facilities. Mr. Mulkerin provided a document that provided the minimum rates and block times, rates for profit and non profit organizations. These rates will be votes on at the next meeting.

NRHS Donation Acceptance

MOTION

Mike Horesh moved to accept the \$2000.00 donation from The Item Appeal for the Care Closet at NRHS Library; seconded by Leah Vivirito **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Cohen, Brett Collins, Mike Horesh, Shandor Simon. Scott Powell and Maureen Mazzone **VOTED AND PASSED. (9-0-0)**

Mr. Mulkerin as an Advisory member of the SBC

MOTION

Mike Horesh moved to approve Ross Mulkerin as an advisory member of the NRHS School Building Committee; seconded by Leah Vivirito **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Cohen, Brett Collins, Mike Horesh, Shandor Simon. Scott Powell and Maureen Mazzone **VOTED AND PASSED. (9-0-0)**

CM at Risk

Mr. Gleason advised on November 15th the NRHS School Building Committee voted unanimously to adopt the CM at Risk delivery methodology, this is a method by which the district will pursue the construct of the new High School. It differs from the design bid build methodology which had been the preferred and almost exclusively used methodology in the past when it came to public building projects, with CM at Risk being prominent in the private section of building. Most public build project today are adopting the CM at Risk Methodology. Mr. Gleason advised both the Architects and OPM are experienced in the CM at Risk Methodology, which was used in the Minuteman HS Project. Mr. Gleason explained the advantages of the CM at Risk Methodology.

MOTION

Joseph Gleason moved that the Nashoba Regional School Committee endorse the recommendation of the Nashoba Regional High School School Building Committee and adopt the CM at Risk Methodology; seconded by Amy Cohen **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Cohen, Brett Collins, Mike Horesh, Shandor Simon. Scott Powell and Maureen Mazzone **VOTED AND PASSED. (9-0-0)**

FY23 November Results of Operations

Mr. Mulkerin reviewed the FY23 November Results of Operations.

UNFINISHED BUSINESS

Policy KCD

Tabled to January 4th meeting.

SUBCOMMITTEE/ADVISORY REPORTS

Budget and Warrant Subcommittee

Mr. Horesh reported the subcommittee met last week and discussed the rental rates that were presented tonight, received an updated and timeline for the budget and discussed the warrants process. There will be a training by MASC on warrants at the next meeting; next subcommittee meeting will be January 17th.

Communication Subcommittee

No Report

NRHS School Building Committee

Mr. Gleason reported the building committee met last night, and set the meeting calendar for 2023. Mr. Gleason thanked the OPM for their work in constructing the calendar as to not conflict with any of the Town boards. The next meeting is scheduled for January 5th, January 9th is the next Project Public Forum and requests as many members of the School Committee to attend as possible. The next step is a presentation on the schematic design to the MSBA Board of Directors on December 21st.

Personnel Subcommittee

Mr. Horesh reported the subcommittee met on December 5th, Ms. Stoica and Superintendent Downing attended to discuss a new position, job description and salary range for the position of Director of Innovation and Digital Learning. The subcommittee also sent out a survey, requesting it be completed by December 16th. The next subcommittee meeting is on December 19th where the data from the survey will be compiled.

Policy Subcommittee

Ms. Devine reported the subcommittee met on Monday, December 12th, and reviewed Policy KCD, which will be presented at the January 4th meeting,

Advisory Reports

Audit Advisory

Ms. Mazzone reported the advisory met on December 1st, Ms. Mazzone is the Chair, Mr. Yusue is the secretary, Mr. Mulkerin attended the meeting, a meeting will be set up with the Auditors to review the audit then be brought forward to the School Committee.

Diversity, Equity, Acceptance and Racial Justice Advisory (DEARJ)

No Report

Special Education Parent Advisory Council (SEPAC)

Ms. Devine reported SEPAC met on December 5th, and are focusing on community connections and bringing families together with some great workshops.

Regional Agreement Amendment Advisory Committee (RAAAC)

Chairperson Vivirito reported DESE is still reviewing the document, the next meeting is Monday.

ITEMS FOR NEXT/FUTURE AGENDAS

The committee reviewed the planning calendar for upcoming meeting items.

ADJOURN

MOTION

Amy Cohen moved to adjourn at 9:10 pm seconded by Brett Collins **IN FAVOR:** Joseph Gleason, Leah Vivirito, Karen Devine, Amy Cohen, Brett Collins, Mike Horesh, Shandor Simon. Scott Powell and Maureen Mazzone **VOTED AND PASSED. (9-0-0)**

Reference Documents and Presentations

- Agenda
- Draft Meeting Minutes of 11/30/22
- Superintendent's Report
- Food Services Update/Rate Review
- Building Rental Rates Review
- Capital Plan Update
- NRSD Curriculum Development and Review Process (Presentation), T&L, 2022-2023
- NRSD Curriculum Development and Review Process (Packet), T&L, 2022-2023
- NRHS Donation Letter
- FY23 November Results of Operation

Submitted by Aleta Masterson, Recording Secretary, Nashoba Regional School Committee

**NASHOBA REGIONAL SCHOOL DISTRICT
NASHOBA REGIONAL SCHOOL COMMITTEE**

WORCESTER, ss.

DATE: January 4, 2023

CERTIFICATION

I, Leah Vivirito, Chairperson of the Nashoba Regional School Committee hereby certify and attest that these minutes of Nashoba Regional School Committee are a true and accurate copy of the minutes of the Nashoba Regional School Committee's meeting of December 14, 2022 as approved.

Witness my hand and seal this 4th day of January 2023



Leah Vivirito, Chairperson
Nashoba Regional School Committee

Approved by NRSC 1/4/23
Submitted by Aleta Masterson

Aleta S. Masterson

Executive Assistant to the
Superintendent/Assistant Superintendent